Job title:	Data Quality Analyst
Line manager:	Data Quality Lead
Grade *(if applicable):*	3
Direct reports:	none

Role Purpose:
- Analyse and interpret data to increase the accuracy, quality, and accessibility of data across the organization, ensuring decisions are made based on accurate data.

- Understand the scope of data quality coverage. Build measures, understand weakness in building operations and data sets, recommend and deliver improvements through ad hoc analysis work as well as wider project delivery.

- Be fully familiar with Peabody's approach to data quality and associated governance and ensure that practice to improve the quality of data through a standardised approach.

Key Activity:
- Deliver work packages of analysis across all data quality domains, as specified by the Data Quality Leads.

- Deliver business and data analysis to identify root causes in poor data practice and implement change to improve.

- Understand the work of the business and the system architecture in place to manage data, allowing analysis to be informed and proactive.

- Maintain and develop data quality scorecards.

- Complete data analysis and produce reports with informed recommendations as a basis for strategic decisions within the Directorate.

- Perform data audits to measure data accuracy, consistency, and completeness.

- Identify trends, patterns, and anomalies in data to support data-driven decision-making.

Success Metrics:
- Produce and maintain a suite of operational dashboards for various audiences.

- Delivery analysis on priority areas within the data quality domain roadmaps, improving data governance practices and the quality of data held.

- Evidence of contribution to the development of a data-driven culture within the organization.

About you:
- A degree (or equivalent) in an area relevant to data quality.

- Excellent IT skills including in data analysis tools and software (including SQL, Excel, Power BI).

- Experience developing reports and dashboards using Power BI with data from a variety of sources.

- Strong hands-on skills sourcing, cleaning, manipulating and analysing large volumes of data that provide insight to support decision-making.

- Knowledge of housing association operations and key performance indicators (desirable).

- Strong knowledge of statistical analysis and modelling techniques.

- You have strong hands-on skills in sourcing, cleaning, manipulating and analysing large volumes of data.

- Understand the connections between business processes, research methods and data quality.

- Strong interpersonal and communication (written and spoken) skills, able to effectively converse with and influence staff across the business at all levels.

- Analytical mindset with the ability to analyse complex data issues and provide practical solutions.

- Experienced in developing reports and dashboards using Power BI with data from a variety of sources.

- Proven track record influencing and implementing change and process improvement.