

Job title: Finance Manager Projects

Line manager: Head of Finance Systems & Transformation

Grade (if applicable): 1

Direct reports: 1



Role purpose:

To be a leader in a team dedicated to supporting Peabody Finance in developing a forward thinking, modernised finance function that deliver effective financial control, through the creation and promotion of a robust control environment, and efficiency, by transforming our financial systems, automation and streamlining processes, to maximise the financial capacity of the Group.

Key Results:

- Lead the planning and delivering of projects and transformation plans that optimise the finance processes, systems, reporting and policies of Peabody.
- Partner with the wider finance team to strategically prioritise the portfolio of transformation projects that optimises impact of project and ensures Finance increase its value for money within Peabody.
- Partner with Directors in Finance to understand and deliver change that supports their strategic priorities
- Partner with IT and the PMO to ensure collaborative and properly governed projects
- Draw on finance experience to proactively solve problems, highlight risks, issues, and dependencies to be addressed
- Lead on mapping process and understanding each project's requirements
- Carry out any other duties and be deputised for the Head of Finance Systems & Transformation as required.

Success metrics:

- Effective project management of project, including timely delivery, monitoring risk and issues management, comprehensive change management and clear communications.
- Identify and deliver improvements that increase accuracy and efficiency of finance processes.
- Provision of high-quality business cases, regular effective project reporting to key stakeholders and holding project teams accountable for deliverables.
- Promote data quality, working with managers and internal teams to improve the quality and integrity of data.
- Strong relationships with key customers, relevant Directors, Heads of Departments, key managers and internal teams.
- Develop and lead strong teams that are motivated to deliver objectives in line with Peabody strategy.

About you:

You will be:

- An effective leader of people and projects
- An agent for change with a passion to drive waste out of processes.
- A collaborative leader of a high performing department
- Enthusiastic about implementing good practice and effective financial controls
- A great communicator both written and verbally and understand the different message needed for different audiences.
- A flexible and adaptable team player
- Able to work under pressure, multitask and meet deadlines.

Version Date:

Signed off by:

- A diligent worker with a keen eye for detail.
- Committed to delivering excellent customer experience, embodying Peabody values.

You will have:

- Experience of working as a manager of people and/or indirect management via project teams.
- Experience working in various areas of a finance operation and an understanding of effective and scalable finance processes.
- Excellent communication skills including influencing skills and ability to develop business networks and work collaboratively with various stakeholders.
- Experience of implementing significant business change projects and a proven track record of managing large scale projects
- Ability to present complex financial information in a clear and transparent manner for non-finance staff.
- Knowledge of accounting software (Sun Systems desired) and other core finance systems.
- Sound knowledge of the applicable regulatory frameworks.
- CCAB accountancy or other qualification with post qualification experience and commitment to continued professional development.
- An understanding of the principles of process improvement methods such as Lean and Six Sigma
- Prince 2 or other project management training or qualified by experience in project management.