

Group Reporting Manager

Line manager: Head of Group Reporting
Grade (if applicable): 1
Direct reports: 6



Role purpose:

This role sits within the Group Financial Control team and will play an essential part in developing a strong Group Reporting team, ensuring high-quality monthly and annual reporting, delivering a successful year-end process, managing both the consolidation and the subsidiary accounts and liaising with external auditors.

The Group Reporting Manager will provide first class accounting support to finance leaders across the Group, manage the audit process, ensure the provision of accurate and timely consolidated and legal entity accounts and act as an internal consultant on accounting matters. They will lead the team responsible for ensuring the accuracy and quality of accounting records for all Peabody's statutory accounts.

Key Results:

- To ensure that accurate and timely financial information are produced on a monthly basis.
- Effective and appropriate challenge of the business area to minimise financial risk, implement controls and drive value for money.
- Ensure strong and effective system controls.
- Responsible for the accuracy and integrity of the General Ledger.
- Responsible for the month end close process and setting up of new account codes.
- Responsible for fair value adjustments.
- Line manage the team to ensure a consistent to provide a reliable service to stakeholders.
- Take a leading role for the Group audit process and the preparation of the consolidated accounts, as well as a large volume of entity accounts.
- Working closely with external auditors throughout the year.
- Lead on internal audits and ensure we have an effective and robust control environment.
- To manage the month end and year end processes.
- Assist with the yearly budgeting and quarterly forecasting process.
- All work adheres to all finance policies and procedures and has effective financial controls.
- Provide support for ad hoc queries or signposting stakeholders to relevant teams across finance.
- Carry out any other duties and be deputised as required.
- Where appropriate act as a financial lead on large scale, high risk and transformational projects and initiatives within the directorate. Drive projects forward to ensure deadlines and deliverables are met.

Success metrics:

- Provision of high quality and timely financial information that supports effective decision making for the directorate.
- Promote data quality, working with managers and internal teams to improve the quality and integrity of data.
- Strong relationships with key customers, relevant Directors, Heads of Departments, key managers and internal teams.
- Develop and lead strong teams that are motivated to deliver objectives in line with Peabody strategy.

Version Date:

Signed off by:

About you:

You will be:

- An effective team leader and organiser of routine tasks.
- A collaborative leader of a high performing department.
- Enthusiastic about implementing good practice and effective financial controls.
- A great communicator both written and verbally and understand the different message needed for different audiences.
- A flexible and adaptable team player.
- Able to work under pressure, multitask and meet deadlines.
- A diligent worker with a keen eye for detail.
- Committed to delivering excellent customer experience, embodying Peabody values.

You will have:

- Experience of working as a manager of people.
- Excellent communication skills including influencing skills and ability to develop business networks and work collaboratively with various stakeholders.
- Experience of implementing processes and a proven track record of business improvement.
- Ability to present complex financial information in a clear and transparent manner for non-finance staff.
- Knowledge of accounting software (Sun Systems desired) and other core finance systems.
- Sound knowledge of the applicable regulatory frameworks.
- CCAB accountancy or other qualification with post qualification experience and commitment to continued professional development.

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