

Job title:	Development Accountant (Sales and New Homes)
Line manager:	Development Finance Manager (Sales and New Homes)
Grade (if applicable):	2
Direct reports:	No



Role purpose:

Peabody has a large sales pipeline, where we sell market sale, shared ownership, commercial and build to rent to individuals and companies. Sales turnover represents a material income stream for Peabody, with scrutiny from Development Managers to lenders and regulators. Ensuring that our sales pipeline is understood and meeting the Group's social objectives is essential.

This role will be expected to complete month end and year end accounting for this business area, and reporting and business support to the new Sales and New Homes team within the Development function.

Key results:

The role will be required to offer support to Development and Finance teams. Primarily this will ensure all accounting entries are posted each month, and commentaries on budget variances are provided. Reporting packs will need to be produced, reviewed and distributed to a number of internal and external parties. At year end these will need to be presented to external auditors, and approved by their respective committees. These will need to be completed on time and with minimal overruns charged by auditors.

The role will be responsible for areas of the sales and marketing budget process. Budgets are expected to be completed on a 3 year rolling basis by Operational region. You will ensure all parties can understand their budget and any targets set.

Transactions will need to be processed through the sales, purchase ledger and cashbooks to ensure all suppliers are paid on time, and reconciliations on key accounts are complete.

Success metrics:

- All sales postings are completed when a property practically completes. Schedules are maintained that enable analysis of sales rates, units sold, and units remaining.
- Reconciliations are performed on the Balance Sheet for assigned areas, to be reviewed by a Finance Manager
- Feedback from internal and external partners is favourable.
- Any year end schedules are prepared ready for review by a Finance Manager.
- Assist with the completion of internal board papers, on time and within the Group's governance framework.
- The Group Long Term Financial Plan is updated annually, reviewed and provided to the Central functions, with your assigned sections completed and reviewed on time.
- Support Development colleagues to ensure any payments are approved and paid on time, either through iPOS or manually.
- Cover for the Finance Manager (Sales and New Homes), and support and guide the Finance Analyst (Sales and New Homes) where appropriate.
- Money is recovered from third party agencies in a timely manner.

About you:

You will be:

An enthusiastic and driven individual. You will be a qualified accountant with experience in Development Finance. You will work with senior professionals. You will support colleagues with transactional support, identifying issues and proposing solutions. A high level of attention to detail is required, and a

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drive to deliver more homes for Peabody is essential. Strong candidates will also work across the Development Finance function to ensure projects are organised and understood, and provide appraisal support. Candidates should aspire to affect change through analysis of our operations, providing recommendations to the business in a helpful but challenging manner.

You will have:

A strong team of experienced professionals to share ideas and collaborate, and an experienced management team to support you. The development team you will be partnering are driven and ambitious. This role is an excellent platform for someone to progress further in their career, either within the Sales and New Homes team, or wider finance.